



# Call for expressions of Interest Baseline Study of We Are Able!

## 1. Introduction

We are able! strengthens Civil Society Organizations (CSOs) and Disabled People Organizations (DPOs) in six fragile and conflict affected countries (Burundi, Democratic Republic of Congo (DRC), South Sudan, Sudan, Uganda and Ethiopia) in their lobby and advocacy for sustainable and inclusive access to basic resources, contributing to improved food security (SDG2).

We are able! evolved from a call by Southern partners for empowerment, inclusion and support to show they are able. DPOs play a crucial role in ensuring responsive, inclusive, participatory and representative decision-making at all levels. DPOs are representative organizations of persons with disabilities, rooted in and committed to the principles and rights recognized in the UN Convention on the Rights of Persons with Disabilities (UNCRPD). The core of our programme is in line with the Dutch Embassies' Multi Annual Strategic Plans which include food security for each country. We take a gender sensitive Disability Inclusive Development Approach to ensure that all aspects of the programme are inclusive and accessible to women and men with disabilities.

As a consortium we meet around a common goal; inclusive food security. The consortium consists of ZOA, The African Disability Forum (ADF), SeeYou Foundation (formerly known as Light for the World Netherlands), The Leprosy Mission Netherlands (TLM) and implementing partners VNGI and The Hague Academy for Local Governance.

## 2. Purpose of the baseline study

The baseline study will be the basis for the measurement of progress on a number of fixed result indicators. These indicators will consist of the *basket indicators* as determined by the donor, The Ministry of Foreign Affairs, complemented with a limited set of project specific indicators for each country. The basket indicators will be reported in both an aggregated and disaggregated manner in line with the guidelines provided by The Ministry.

For each indicator two values need to be determined. First, there needs to be a baseline value that represents the numbers at the start of the program. Secondly, for each indicator a realistic target needs to be determined. The estimated targets for these indicators that were presented in the proposal document<sup>1</sup> need to be adjusted into a more realistic figure for the end target.

## 3. Role of the consultant

The consultant will play an important role in coordinating and overseeing the data collection processes in the six programme countries (as mentioned in paragraph 1). The consultant will not travel between the countries in which the programme is implemented.<sup>2</sup> Data collection itself will be organised by the consortium in-country in close collaboration with the consultant. The main tasks of the consultant will be the following:

- Ensure a certain level of objectivity/neutrality in data collection in-country.

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<sup>1</sup> The proposal document will be shared with the consultant when the assignment takes off.

<sup>2</sup> This is mostly due to restrictions as a result of the Covid-19 pandemic, but also because the role of the consultant is more of a harmonizing and coordinating and aggregating nature than of an executive nature.

- Ensure that data are collected in such a way that the results can be aggregated at an overall consortium level. This entails developing a data collection infrastructure, making an inventory of available tools to collect the data that are needed to determine baseline indicator values and targets.
- Determines adequate size and selection for sample in collaboration with the country teams.
- Assist country teams with tool-development or provide support with the adaptation of existing tools.
- Provide guidance and assist country teams with analysis of raw data, in such a way that the results can be aggregated at an overall consortium level.
- Write an overall baseline report based on the results that are provided by the country teams.
- The consultant will report to the We Are Able MEL team in the Netherlands. The MEL team will ensure that all necessary information is provided to the consultant.

#### 4. Deliverables

The baseline study should be presented in a document that provides accurate and in-depth information about the following:

- A description of the process and methodology used for the measurement of the data. The process must be described in such a way that it can be replicated later during mid-term and end-line evaluations.
- An overview of the selected indicators (basket and project specific) presented in columns, including the **baseline values** and **target values**, disaggregated by gender, age and disability.
- Instructions on how follow-up values should be measured throughout the rest of the programme.
- A narrative with additional essential information that was collected during the baseline but was not captured in the indicators.

#### 5. Planning & process

Data collection in-country will be carried out before 1<sup>st</sup> of April 2021. The final report, which will be the result of the analysis of the data and the aggregation of the information provided by the six country teams, must be ready by the 1<sup>st</sup> of July 2021. A separate planning will be elaborated in coordination between the country teams and the consultant.

The data for the indicators will be collected by the country teams. ZOA as the consortium lead will coordinate the division of tasks among the partners in-country, in close collaboration with the consultant.

#### 6. Qualifications of the consultant

We are looking for a consultant (or a team of consultants) who:

- Has demonstrable experience with implementing evaluations, including baseline studies for development and /or humanitarian projects and programmes;
- Has a thorough basis in data collection and (statistical) analysis;
- Is able to make critical, balanced and fair observations and analysis;



- Preferably has knowledge and experience with projects around (disability) inclusion;
- Has an excellent command of the English language;
- Preferably has a good command of the French language;
- Has good writing and presentation skills;
- Complies with ZOA safety procedures and security measures where relevant.

## 7. Scale of the assignment

It is estimated that the assignment will take approximately 30 working days between January and July 2021.

## 8. How to apply

If you are interested to be considered for this assignment, please send your CV and an Expression of Interest (EoI) to Peter Das at [p.das@zoa.ngo](mailto:p.das@zoa.ngo) with in the subject line *EoI Baseline Study We Are Able*. The Expression of Interest does not include a concrete proposal for the assignment, and should not exceed a maximum of three pages. The EoI should contain (i) a clear explanation of why the consultant is qualified for the assignment, specifically referring to the roles of the consultant as listed in paragraph 3 of this document and (ii) a indication of the expected daily consultancy fee. The EoI may contain initial ideas of how to set up the baseline study, including a preliminary planning.

Questions regarding this assignment should be directed at [p.das@zoa.ngo](mailto:p.das@zoa.ngo) before Wednesday 6<sup>th</sup> of January COB. The deadline for submitting an Expression of Interest is Monday January 10, 2021, 10:00 am CET. Submissions that are received after the deadline will not be considered.